

ORANGE COUNTY COUNCIL OF HOSPITAL VOLUNTEERS (OCCHV)

Minutes of Board of Directors Meeting, Monday, April 25, 2011

Host Hospital: St. Jude Medical Center, Orange California

Roll Call:

Donna Shockley, President	Rita Hertlein, Vice President
Doug Campbell, Secretary	Kathie Mullins, Treasurer
Eleanor Anderson, Newsletter, P/R	Linda Allen, Parliamentarian
Absent - Penny Fellows, Gift Shop Co-Chair	Victoria Heideleman, DVS Advisor
Absent - Ann Mazur, Membership	Sandy Pearson, Student Advisor
Absent - Karen Richards, Gift Shop Co-Chair	Dena Sabeau, Hospitality
Kay Workman, Legislation	

Coffee, Tea, Water and assorted refreshments compliments of St. Jude M. C. Thank You!

1. **Call to Order:** The meeting was called to order at 10:33 AM by President Donna Shockley. A quorum was present. President Shockley apologized for getting lost and the late start. Donna welcomed all and thanked members attending and set the agenda. An attendance sheet was passed around.

Officers' and Chairs' Reports:

1. **Secretary** Doug Campbell had email distributed earlier the minutes of the January 24, 2011 Board meeting and they were Moved, Seconded, Approved (M/S/A) without change and without reading at the meeting. There was no correspondence to review.
2. **Treasurer** Kathie Mullins provided a financial report showing OCCHV had a balance of \$6,730.51 on April 25, 2011 and reviewed our income and expenses for the period March 22, 2011 to April 25, 2011. Kathie also presented an Income/Expense versus Budget report showing month by month financials for the year February 1, 2011 to April 25, 2011. Significant expense items were \$1,329.42 in March for the CAHHS Convention and \$1,000.00 in April to the Phoenix Club to reserve the facility for the June Mini Conference. Kathie also distributed the financial review/audit done by Bernie Dehlin for fiscal 2010/2011 and the finding of "Good Order" in the OCCHV Financials. All reports filed.
3. **President** Donna Shockley reported that Membership Chair Ann Mazur was absent and in the hospital with a kidney stone. All wished Ann well.
4. **Vice President** Rita Hertlein opened up the discussion on the program for the June Mini Conference. She thanked Victoria Heideleman for all her help and input in the program. Joan Cardellino, CAHHS Director of Volunteer Services will set the table followed by two outstanding panels that will fire up our attendees. General discussion followed. Overall Theme will be "Phoenix Rising." Price \$25.00 – meal cost \$17.50 per person with choice of Sauerbraten or Bavarian Chicken. Beverages are included. Business Meeting will be shortened and the program timing was discussed. Incentive programs to increase attendance were discussed and a promotional "Dottie Flyer" is needed. An early CALL will be sent out followed by the regular CALL in early May. OCCHV member hospitals have all been asked to donate a Gift Basket for the Hospitality draw during lunch. Sandy Pearson agreed to prepare direction signs for the breakout sessions. An OCCHV Program/Suggestion questionnaire will be prepared and distributed to all June

- meeting attendees. It was agreed all further and future suggestions regarding the June program will be routed through Rita.
5. Hospitality Chair Dena Sabeau reviewed the March 21, 2011 General Meeting at Saddleback Hospital and thanked all for the support she received. Dena then talked about the options for the October 2011 General Meeting due to the unavailability of The St. Joseph Center on the planned October 17, 2011 date. There was consensus to move the date to October 10, 2011 in order to keep St. Joseph Center as the venue. The venue for the January 16, 2012 General Meeting is still to be determined. Alternatives will be looked at. Due to the work load on the Hospitality Chair, Dena recommended for next year that there be a Chair and Co-Chair for Hospitality.
 6. Gift Shop. No report.
 7. DVS Advisor. Victoria Heidelman had nothing specific to report.
 8. Student Advisor Sandy Pearson reported Co-Chair Bob Glassman was unable to attend. There were no other specific items to report on student volunteers.
 9. Legislation Chair Kay Workman had nothing specific to report. Thanks Kay for the constant email contact on Hospital/Healthcare Legislative items.
 10. Newsletter/Publicity Eleanor Anderson reported 5 hospitals have not sent in reports for the next Orange Blossoms. She will follow-up. Eleanor also requested an advance CALL for inclusion in the June Meeting.
 11. Parliamentarian Linda Allen had nothing specific to report.

Unfinished Business:

There was no unfinished business for discussion.

New Business:

There was no new business for discussion.

Next Board Meeting is at Los Alamitos MC, Los Alamitos, 10:00 AM August 22, 2011. Mark your calendars now!

Adjourn at 11:55 AM with thanks to all for their participation.

OCCHV Recording Secretary,



Doug Campbell