RESPIRATOR INVENTORY WORKSHEET

EMPLOYER: _____

ADDRESS: _____

This worksheet is intended to assist employers who wish to use it in calculating respirator inventories, orders and usage rates.

1.0 INVENTORY AND USAGE RATE

Table 1.1: Filtering Face piece (such as N95) Respirator Inventory and Usage Rate

Date of respirator inventory survey: _____

Respirator Manufacturer	Model number	Number of respirators in stock	Number of respirators used per day, week, or month

Table 1.2: Half-Face and Full-Face Elastomeric Respirator Inventory and Usage Rate

Date of Respirator Inventory Survey: _____

Respirator Manufacturer	Model number	Number of respirators in stock	Number of filters in stock	Number of filters used per month

Table 1.3: Powered Air-Purifying Respirator Inventory and Usage Rate

Date of respirator inventory survey: _____

Respirator Manufacturer	Model number	Number of respirators in stock	Number of Filters in Stock	Number of filters used per month

2.0 RESPIRATOR ORDERS AND REQUESTS

Table 2.1 Filtering Face piece (such as N95) Respirator Orders						
Respirator Manufacturer	Model number	Name of Supplier/ Vendor Contacted	Name of MHOAC / Health Dept. contacted to obtain respirator from stockpile	# on order	# on back order	anticipated date of delivery for order and back order

Table 2.2: Half-Face and Full-Face Elastomeric Respirator Orders							
Respirator Manufacturer	Model number	Name of Supplier/ Vendor Contacted	# on respirators on order	# respirators on back order	# filters on order	# filters on back order	anticipated date of delivery for order and back order

Table 2.3 Powered Air Purifying Respirator Orders							
Respirator Manufacturer	Model number	Name of Supplier/ Vendor Contacted	# on respirators on order	# respirators on back order	# filters on order	# filters on back order	anticipated date of delivery for order and back order